



Monroe County RC Club
CONSTITUTION
AND
BYLAWS

Amended January 12, 2022

Monroe County Radio Control Club
CONSTITUTION and BYLAWS

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Monroe County Radio Control Club CONSTITUTION

Amended January 12, 2022



ARTICLE I - Name

1.0 The name of this organization shall be "Monroe County Radio Control Club."

ARTICLE II - Organization

1.0 The objectives of this organization shall be to promote modeling and its associated educational and recreational activities.

ARTICLE III - Incorporation

1.0 This organization shall be a non-profit incorporated association.

2.0 Neither the name nor the activities of this club shall be associated with any outside organization or partisan activity which is not in the best interest of radio control modeling.

3.0 Activities of this organization shall be directed exclusively to plans and projects promoting the best interests of the Club and its members.

ARTICLE IV - Membership

1.0 Membership in this organization is open to all individuals interested in radio control modeling, subject to the conditions listed in the subsequent paragraphs of this article.

2.0 Membership is classified as Youth, Open, Senior, as defined by the current regulations of the Academy of Model Aeronautics (AMA); Honorary as defined by article IV sec. 5.7; Fulltime Student, and Family membership as defined by article IV sec. 5.4 and 5.8.

3.0 Membership in the Club shall include only individuals belonging to the Academy of Model Aeronautics.

4.0 Membership of individuals owning and/or operating radio transmitters shall be restricted to those licensed by the Federal Communications Commission, unless otherwise exempted by the Regulations of said Commission. Non-flying members are also exempt from this restriction.

5.0 The dues of this organization shall include Club Dues, AMA Charter fees (where applicable), and AMA License fees (where applicable), to fulfill the requirements of paragraph 3.0 of Article IV.

5.1 Upon the recommendation of the Executive Board, the amount of club dues for the succeeding year shall be determined by the majority vote of the membership, at a time no later than the October meeting of the current year.

5.3 Club dues shall be paid annually by Open Members. Payment is due January 1st of each year.

5.4 Youth and Fulltime-Student dues shall be one-half of Open dues.

5.5 For first-time club members, dues shall be reduced by 10% of the yearly dues, beginning March and for each month thereafter, until the end of the year.

5.6 Club dues for Senior members shall be ten dollars less than the Open fee.

5.7 Honorary (Lifetime) memberships can be given to no more than one person per year. The qualifications for this include: 60 or more years of age, 10 years minimum of service, and a long-term contribution to the club.

Nominations for Lifetime membership shall be in February and voted upon in March, using secret ballot. Two thirds majority present at the meeting, must vote in favor of the nominee. The benefit of Honorary membership is paid dues for life.

5.8 Family membership shall consist of one Open membership (full rate); if spouse/significant other participates, their dues shall be 1/2 the full rate and any children under 19 years of age shall be free.

6.0 All members of this organization agree to abide by the Bylaws enacted through Article IX of this Constitution.

7.0 No member shall be allowed to hold an office or vote on club functions if that member is engaged in a retail or wholesale business or receives income on a full or part-time basis in fields pertaining to the model aviation industry, as determined by the executive committee.

8.0 All prospective new members must be elected to membership by a 51% majority of members present at any meeting, exclusive of membership renewals.

ARTICLE V - Officers

1.0 Any member in good standing, for a period of at least 6 months, is eligible to hold office except as noted in Article IV, 7.0.

2.0 Officers shall consist of a President, Vice-President, Secretary, and Treasurer. Officers shall serve for a period of one year, or until their successors are elected and installed.

3.0 The President shall appoint a nominating committee composed of two members. They shall nominate members in good standing for each office at the October meeting each year. Nominations may also be made from the floor at this meeting. All nominees shall have consented to run for office prior to nomination.

4.0 Election shall be by secret ballot at the November meeting each year. Election of an officer shall be based on a majority of all votes.

5.0 Newly elected officers shall assume office on January 1 each year.

6.0 While club members serve as elected Officers, annual dues for those Officers shall be waived.

ARTICLE VI – Executive Board

1.0 The elected Officers of the club are the Executive Board.

2.0 This board shall formulate the general policies of the club and shall act on all necessary matters of business in the interim period between meetings of the organization.

3.0 The Executive Board shall fill, by appointment, any vacancy in office of the organization until the next regular election.

4.0 A special meeting of the Executive Board shall meet when deemed necessary and requested by the President.

5.0 Three members of the Executive Board shall constitute a quorum for the transaction of business.

6.0 The Executive Board shall fill, by appointment, a club Newsletter Editor. Annual dues for the Newsletter Editor shall be waived.

7.0 The Executive Board shall fill, by appointment, a club Safety Officer. Annual dues for the Safety Officer shall be waived. The Safety Officer and Executive Board shall serve as the Safety Committee.

ARTICLE VII – Officer Duties

1.0 The President shall preside at all meetings, shall appoint standing and special committees as are necessary for conducting the work of the organization, and shall serve as ex-officio of each.

2.0 The Vice-President shall preside in the absence of the President, shall assume the duties of that office in such an event that the president is not able, and shall serve as a member of all committees.

3.0 The Secretary shall keep the minutes of all meetings, shall notify all chairmen of their appointments, and shall conduct such correspondence as may be delegated to the office.

4.0 The Treasurer shall be custodian of all funds and shall maintain such funds and make such payments as are authorized by the organization, shall keep accurate records of receipts and expenditures, and submit an annual financial report for audit by the Executive Board.

5.0 The Safety Officer has the primary responsibility to enforce the AMA and Club safety codes, oversee the grievance procedures (see ARTICLE XI), and appoint Traffic Controller(s) for club events (see BYLAWS, C. Air Traffic Control 14a).

ARTICLE VIII - Meetings

1.0 The organization shall hold regular meetings on the second Wednesday of each month and at other times as called by the Executive Board.

2.0 Roberts Rules of Order, Revised, when not in conflict with this Constitution, shall govern the proceedings of the organization.

3.0 Any motion/proposal involving club assets (flying field, club shelter, and holdings) will be published in the club newsletter prior to a club members' vote (giving members notice of the motion/proposal and upcoming vote). Payments for normal business expenditures are excluded from this amendment. In the event of an emergency, the Executive Board may choose to override this statute by a unanimous vote.

ARTICLE IX – Executive Board Duties

1.0 The Executive Board shall serve as a Standing Committee to formulate and propose bylaws governing club activities. Proposals shall be enacted by the affirmative vote of two-thirds of the members present at a regular monthly club meeting, provided notice of intent to amend has been given at a previous meeting and published in the club newsletter.

ARTICLE X – Cease Operations

1.0 In the event the Monroe County Radio Control Club ceases to operate, the assets of the organization shall be given to a not-for-profit organization.

ARTICLE XI - Grievance Procedure (Flight And Safety Rules)

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form. The Safety officer/Committee shall use its judgment in carrying out action on the following:

a. A grievance form will be filled out and turned into the Safety Officer/Committee Chairman. At least one witness is required.

b. **FIRST VIOLATION**

Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Safety Officer/Committee, and this will be recorded in the Club records.

c. **SECOND VIOLATION**

Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Club Safety Officer/Committee. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

d. **THIRD VIOLATION**

Safety Officer/Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a one-year minimum. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regular monthly meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.

e. The three actions will not be enforced unless they are accumulated within a two-year period of time.

f. Any member receiving a Grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club Officers.

ARTICLE XII – Constitution Amendment

1.0 This constitution may be amended by a two-thirds vote of the membership at any regular meeting of the organization, provided notice of intent to amend has been given at a previous meeting and in the club newsletter.



Monroe County Radio Control Club

BYLAWS

Amended January 12, 2022

Everyone has joined this club to have fun flying R.C. aircraft. Each member has the right to the maximum enjoyment of his hobby and has the responsibility to help others to pursue the same objective. These airport regulations, based on common sense and safety, have therefore been enacted in order that each member may obtain maximum benefit from the flying site.

A. Ground Control

1. Automobiles must be parked in assigned areas to avoid congestion and blocking runways.
2. All aircraft will be mechanically restrained while starting. Engine break-in, if necessary, will be restricted to an assigned area away from the pit area.
3. Aircraft motors should be started pointing toward runway while in the pits. When engines are run at full throttle, bystanders must be kept out of the propeller arc. Taxiing into the pits is not allowed.

B. Aircraft Radio Frequency Control

1. Before operating any transmitter on 27, 50 or 72 MHz (MHz Frequency), you must obtain the proper channel tag from the Frequency Control Board and the operator's Monroe County R/C Club membership card or AMA card must be put in its place. If your channel tag is not on the Board, check the card in the slot & contact that radio operator to let them know you wish to share that channel with them. Parties involved with any frequency conflict must communicate with each other and agree as to how and when to share the channel tag.

(1a). No MHz Frequency transmitter is to be turned on at any time unless the operator is in possession of the channel tag. All other transmitters on the conflicting channel must be turned off and impounded in the transmitter impound area or in a vehicle (car, truck, trailer, etc.) until the operator has possession of the channel tag. (Controlled impounding may be imposed during club flying events, i.e., air shows, fun fly, etc.)

(1b). MHz Frequency Transmitter antennas are to be collapsed when impounded or when turned off.

(1c). The MHz Frequency channel number must be prominently displayed on each transmitter, preferably on the antenna. The numbers must be at least one inch tall and must be easily visible to others.

2. Before operating any transmitter on 2.4 GHz frequency, the operator's Monroe County R/C Club membership card or AMA card must be placed in one of the empty slots of the 2.4 GHz Frequency Control Board. This will include guest flyers' AMA cards, as well.

(2a). Alternatively, MCRCC members may use their Membership card (enclosed in the plastic card carrier) by clipping it to their transmitter lanyard or to their clothing in a clearly visible location rather than placing it in the 2.4GHz Frequency Control Board.

3. Any damage or injury caused by failure to comply with the frequency control procedures, is the sole responsibility of the offending operator and is subject to the Club Constitution Grievance procedures under Article XI.

C. Air Traffic Control

1. Pilots must stand in the designated areas while flying. Only pilots, spotters and instructors are permitted to stand in the pilot area.
2. There shall be no flying of any kind over the pit or pilot areas, landing patterns included. The deliberate “buzzing” of pit or spectator areas, or other acts endangering flyer’s safety, is specifically prohibited. Low fly-bys are not permitted closer to the pilot’s box than the center of the runway.
3. Airborne emergencies, such as loss of power, glitch, etc., should be called to the attention of other flyers by the pilot, and he shall be given immediate priority of airspace and runway for landing.
4. Pilots taxiing their aircraft will stop short of the runway to announce their intentions and receive acknowledgement from all pilots actively flying before entering the runway.
5. Takeoffs and landings will be announced. A landing aircraft has right of way over an aircraft taking off.
6. Runway and landing patterns will be determined by wind direction and all fliers will cooperate with each other for safe operation by remaining in the pilot box, within hailing distance of each other. Pit taxiway is not to be used for landing or take-off.
7. If the model must be carried onto the runway, this intention must be previously announced to any other pilots. Members pursuing this practice must clear the runway promptly after the model is released.
8. Any person attempting to remove a model from the runway shall previously announce this intention to the other pilots.
9. No engine restarts shall be made on the runway.
10. Hand launching must be done from the runway only, not toward the pits, and must be announced.
11. No more than 4 aircraft should be in the air at the same time unless prearranged between flyers. Beginning flyers should be given as much encouragement and airspace as possible, and if conditions warrant, should be allowed to fly without distraction of other aircraft.
12. Spectators are welcome at the flying site and should be shown the courtesy their interest warrants. The following rules apply:
 - a) Spectators should remain in assigned areas unless invited into the pit area by a club member.
 - b) All children must be accompanied by and be under the direct supervision of, an adult.
 - c) No pets are allowed in the pit or runway areas.
13. All aircraft will comply with the current club noise requirement of 102 decibels at 9 feet. In the absence of test equipment, a majority, or a maximum of 5 members present shall decide if the aircraft should be grounded due to excessive noise.
14. There shall be no flying over the road or neighbor’s houses.
15. Club members are encouraged to host flying events. Events shall be scheduled with a club officer, preferably 30 days in advance of the event. At the beginning of the flying event, the Event Sponsor shall hold a pilot meeting to go over club safety procedures and any event activities.
 - a). The Event Sponsor shall enlist several Traffic Controllers to control and announce taxiing onto the flying field, takeoffs, landings, and emergencies to all pilots on the flight line. This is essential when three or more pilots are on the flight line.

D. Guest Flying

1. All guest flyers, who wish to use the Monroe County R/C Club field, must contact a club officer for permission to fly or must be accompanied by a current member of the club.
2. All flyers must be covered by AMA insurance. Any non-AMA guest flyers must be accompanied by a Monroe County R/C Club Intro-Pilot.
3. Guests and prospective new members will be required to join the club after 3 flying sessions as a guest of a current club member.

4. Non-member beginners must be under the direct supervision and control of an experienced pilot who is a current MCRCC member. Non-members, new members, and beginners should seek guidance and instruction from a designated instructor who is a current Monroe County R/C Club member. They must be certified by an instructor before being allowed to fly solo.
5. New or guest helicopter flyers will be handled on an individual basis by a designated helicopter instructor.
6. All pilots are to follow AMA and Monroe County R/C Club rules and regulations as posted.

E. Enforcement

1. Flight Instructors play an integral part in education and monitoring safety codes. While the club's Safety Officer has been given the primary responsibility to enforce the safety codes, it is also the obligation of each club member to monitor safety rules and to inform the other members when they are observed in violation of the AMA Safety Codes, the Club Bylaws, or the Club Constitution.
2. Deliberate failure to abide by the specific protocols in the airport regulations will be reviewed by the safety committee. If deemed necessary, grievance procedures will be invoked. See Constitution Article XI.

F. Other Rules and Good Safety Practices.

1. A safe, clean field will further the enjoyment of R.C. flying; therefore, anything brought to the flying field, shall be removed when departing the area.
2. Flying alone at the flying field should be avoided if possible. If the flyer were to experience a serious accident or illness, it could be several hours before help would arrive.
3. Flyers shall not consume alcohol or drugs at the flying field.
4. The Club Bylaws shall be reviewed in February of each even numbered year.
5. While at the field, any procedural, or safety issues not covered in this document, or in the Constitution, shall be dealt with temporarily by a unanimous vote of members present at the field until said issue can be discussed at the next scheduled club business meeting.

G. Hours of Operations.

1. There shall be no flying during mowing operations.
2. There shall be no flying or operation of motors/internal combustion engines between the hours of midnight and 6 AM.
3. There shall be no flying of or operation of internal combustion engines before 8 AM or after dusk.
4. During the periods of dusk to midnight and 6 AM to 8 AM quiet, properly lit, electric unpowered models may be flown.